

Problems can become opportunities when the right people come together.

- Robert South

**2017
FALL**



EDUCATION CONFERENCE

📍 **Cambridge Hotel & Conference Hotel**
700 Hespeler Rd, Cambridge ON N3H 5L8

✉ **SATURDAY OCTOBER 28, 2017**
8:00 am - 4:00pm

📞 Contact COCHF office at 519-579-2424 / info@cochf.coop

CONFERENCE THEME



**Democratic
Member Control**



COCHF

BUILDING STRONG COMMUNITIES TOGETHER.

Conference At-a-Glance

8:00am to 9:00am	Registration and Complimentary Continental Breakfast opens at 8:00am. Join us for a continental breakfast of fruit, rolls, coffee and tea. The first workshop begins promptly at 9:00am.	
9:00am to 10:30am	Morning Workshops (register for one)	
	Better By-Laws: Yes We Can	Applying the 7 Co-op Principles to Co-operative Living
10:30am to 10:45am	Morning Break	
10:45am to 12:15pm	De-Coding the Budget	Communication in your co-op community
12:15pm to 1:00pm	Buffet Lunch & Networking	
1:00pm to 2:00 pm	2017 Budget Meeting	
2:00pm to 2:15 pm	Afternoon Break	
2:15pm to 3:45pm	Conference Plenary – Panel Discussion	
	How Housing Co-ops Can Prepare for Funding Opportunities? This panel discussion will explore topics including: <ul style="list-style-type: none"> ▪ Options for Re-Purposing Co-op Property ▪ Aging Building Repairs ▪ How can housing co-ops go about adding new units ▪ Options for housing co-ops to grow – intensification, infill ▪ Case-studies of other housing co-ops in Canada who approached scale 	

Conference Information

Registering Check with your co-op office about how to register for the conference. Forms are available at your co-op office and from our website: www.cochf.coop. Send completed registration forms to info@cochf.coop and/or fax 519-579-2195. Mail cheques to: COCHF 290 King Street East, Suite 203 Kitchener, ON N2G 2L3

Cancellation Policy for Education Conferences: COCHF must be notified 48 hours before the event for a refund, less a \$20 administration fee.

Special needs The Cambridge Hotel & Conference Centre is fully accessible. Notify us of food allergies, accessibility needs, and identify this on the registration form.

Fees All fees are listed on the registration form, and include the buffet lunch & refreshments. Fees for a half-day (morning workshop only or afternoon plenary) include the buffet lunch.

Questions? Contact the COCHF office at 519-579-2424 / 1-800-927-2834 (toll-free)

We have a new location for the Education Conferences – The 2017 Fall Conference will be held at the Cambridge Hotel & Conference Centre (700 Hespeler Road, Cambridge).

MORNING WORKSHOPS: 9:00am – 12:15pm

Choose two workshops - (A) or (B) + (C) or (D)

A. Better By-Laws: Yes We Can

Workshop Leader: Keith Moyer

You take your by-law book to all your board and member meetings and refer to it regularly. Or maybe they sit there unopened. How do you know your by-laws are still doing their job? Do they need updating? Do you have the correct by-laws? In this workshop we'll review how to work with your by-laws and make sure they are up-to-date and working as intended. This workshop is for both federal and HSA co-ops.

We will review:

- The difference between by-laws, policies and procedures
- how to decide if your by-laws need some work
- adopting and amending by-laws
- the standard co-op by-laws and prioritize which ones are most important.

B. Applying the 7 Co-op Principles to Co-operative Living

Workshop Leader: Scott Stager-Piatkowski & Kelly Wilson

You may have heard about the seven co-op principles. You may even have them on a poster in your co-op meeting room. But, have you thought about how they apply to the day-to-day work of governing and managing a housing co-op?

The 7 Co-op Principles serve as guidelines by which different types of co-operatives all around the world are put into practice. This workshop will explore way these principles apply to co-operative living, and what the co-op principles mean for housing co-op members?

C. De-Coding the Budget

Workshop Leader: Sabine Behnk

Approving the co-op's budget is one of the most important tasks of members. But what if you don't understand the numbers? How can you make an informed decision that is in the best interest of your co-op?

In this workshop, we will:

- Review a typical operating budget- the revenue and expenses and their significance
- Discuss tips for creating a good budget process that unifies your co-op.

D. Communication in Your Co-op Community

Workshop Leader: Moira Dunphy

Come explore communication in your co-op! What works? What builds inclusion, and what builds walls? When we get communication right, our co-ops have more engagement, better community and less stress. This will be a hands-on workshop. Participants will learn to improve personal communication skills, and will return to their co-op with ideas tailored to their co-op's needs. Better communication = healthier communities.